
Proposed Member Development Programme 2024/2025

Committee considering report:	Council
Date of Committee:	9 May 2024
Portfolio Member:	Councillor Jeff Brooks
Date Portfolio Member agreed report:	25 April 2024
Report Author:	Ben Ryan
Forward Plan Ref:	C4553

1 Purpose of the Report

To agree, the proposed Member Development Programme for 2024/25, which was considered and endorsed by the Member Development Group on 23 April 2024.

2 Recommendation

Council is asked to:

- 2.1 Agree the proposed Member Development Programme for 2024/25.
- 2.2 Authorise the Service Director – Strategy and Governance to regularly review and amend the Programme where necessary throughout the Municipal Year to ensure it remains relevant and fit for purpose.

3 Implications and Impact Assessment

Implication	Commentary
Financial:	The Member Development programme will be delivered within the existing budget of £1350.
Human Resource:	The Member Development programme is established, managed and monitored by officers within Democratic Services. The delivery of sessions is cross-service, usually at Service Director level.

Proposed Member Development Programme 2024/2025

Legal:	The Member Development Programme establishes some training as mandatory as required by the Constitution.			
Risk Management:	Adopting a Member Development Programme will help ensure that Members make informed decisions.			
Property:	Not applicable.			
Policy:	The Member Development Programme will be delivered as part of the Member Development Strategy.			
	Positive	Neutral	Negative	Commentary
Equalities Impact:				
A Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		✓		
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		✓		
Environmental Impact:		✓		
Health Impact:		✓		
ICT Impact:		✓		
Digital Services Impact:		✓		

Council Strategy Priorities:		✓		
Core Business:		✓		
Data Impact:		✓		
Consultation and Engagement:	The Member Development Group reviewed the draft Programme at its meeting on 23 April 2024.			

4 Supporting Information

Introduction

4.1 Traditionally a Programme of Member Development is run throughout the year to brief all Members on relevant current issues.

Background

4.2 The Member Development Group met on 23 April 2024 and considered the draft Member Development Programme for 2024/2025. This had been based on the training of previous years and highlighted areas of improvement by the LGA Peer Review.

Proposals

- 4.3 The key sessions will be mandatory for Members sitting on the relevant Committees and are as set out in Appendix A.
- 4.4 The Programme must remain flexible, with additional development sessions being added as and when a need is identified. To facilitate this, it is requested that the Service Director – Strategy and Governance be authorised to regularly review and amend the Programme where necessary throughout the Municipal Year to ensure it remains relevant and fit for purpose.

5 Other options considered

Various sessions were put forward for inclusion in the Programme and were considered by the Member Development Group at its meeting on 23 April 2024. The alternative option available to Council is to not adopt a Member Development Programme.

6 Conclusion

The proposed Member Development Programme will be considered by Council in May 2024 and will be in place for May 2024.

7 Appendices

7.1 Appendix A – Proposed Member Development Programme 2024/2025

Background Papers:

None.

Subject to Call-In:

Yes: No:

- | | |
|--|-------------------------------------|
| The item is due to be referred to Council for final approval | <input checked="" type="checkbox"/> |
| Delays in implementation could have serious financial implications for the Council | <input type="checkbox"/> |
| Delays in implementation could compromise the Council's position | <input type="checkbox"/> |
| Considered or reviewed by Overview and Scrutiny Management Committee or associated Task Groups within preceding six months | <input type="checkbox"/> |
| Item is Urgent Key Decision | <input type="checkbox"/> |
| Report is to note only | <input type="checkbox"/> |

Wards affected: All Members will be invited to participate in the Programme.

Officer details:

Name: Ben Ryan
Job Title: Democratic Services Officer
Tel No: 01635 503973
E-mail: Benjamin.ryan1@westberks.gov.uk
